



# CITY OF HOUSTON

## Job Posting

	AP
1	<b>Applications accepted from:</b> ALL PERSONS INTERESTED
2	<b>Job Classification</b> MANAGING ENGINEER
3	<b>Posting Number</b> PN# 109389
4	<b>Department</b> Department of Public Works & Engineering
5	<b>Division</b> Public Utilities Division
6	<b>Section</b> Wastewater Operations Branch
7	<b>Reporting Location</b> 611 Walker*
8	<b>Workdays &amp; Hours</b> M - F, 8 a.m. - 5 p.m.*
	*Subject to change
9	<b>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</b> Manages and directs work assignments of technical professionals. Serves as project manager on designated projects. Supervises and monitors quality control efforts of personnel and external consultants. Provides technical expertise in researching, developing, redesigning, monitoring and implementing various plans, designs and projects. Performs general administrative activities to provide support to department. Manages requests for service and establishes performance standards. Attends and conducts meetings and conferences. Trains and develops new hires and existing staff personnel. Negotiates contracts with A/E firms for service ensuring compliance to specifications. Manages major utility function. Establishes goals and evaluates section, develops and evaluates performance, develops and manages budget.
10	<b>ESSENTIAL FUNCTIONS/WORKING CONDITIONS</b> The position is physically comfortable; the individual has discretion about walking, standing, etc.
11	<b>MINIMUM EDUCATIONAL REQUIREMENTS</b> Requires graduation from an approved curriculum in engineering by the State Board of Registration for Professional Engineers with satisfactory standing; or graduation from an engineering or related science curriculum at a recognized institution of higher education, other than a curriculum approved by the Board, and passage of the eight-hour fundamentals of engineering examination prescribed by the Board.
12	<b>MINIMUM EXPERIENCE REQUIREMENTS</b> Eight years of active practice in engineering work after graduation from an approved curriculum in engineering, with four of the years as a licensed Professional Engineer, are required.
13	<b>MINIMUM LICENSE REQUIREMENTS</b> Requires registration as a Professional Engineer in the State of Texas. A valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2).
14	<b>PREFERENCES</b> Preference will be given to those with extensive management experience, and expertise in SCADA and work management systems, wastewater facility operation and maintenance, and collection system evaluation and rehabilitation. Requires ability to communicate effectively, both orally and in writing
15	<b>SELECTION/SKILLS TESTS REQUIRED</b> None However, the Department may administer a skill assessment evaluation.
16	<b>SAFETY IMPACT POSITION</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	<b>SALARY INFORMATION</b> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: Salary Range - Pay Grade 31 \$2,123 - \$3,123 Biweekly \$55,198 - \$81,198 Annually
18	<b>OPENING DATE</b> March 15, 2006
19	<b>CLOSING DATE</b> Open Until Filled
20	<b>APPLICATION PROCEDURES</b> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1 <sup>st</sup> floor. <b>Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 837-0871. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.</b>
	An equal opportunity employer